

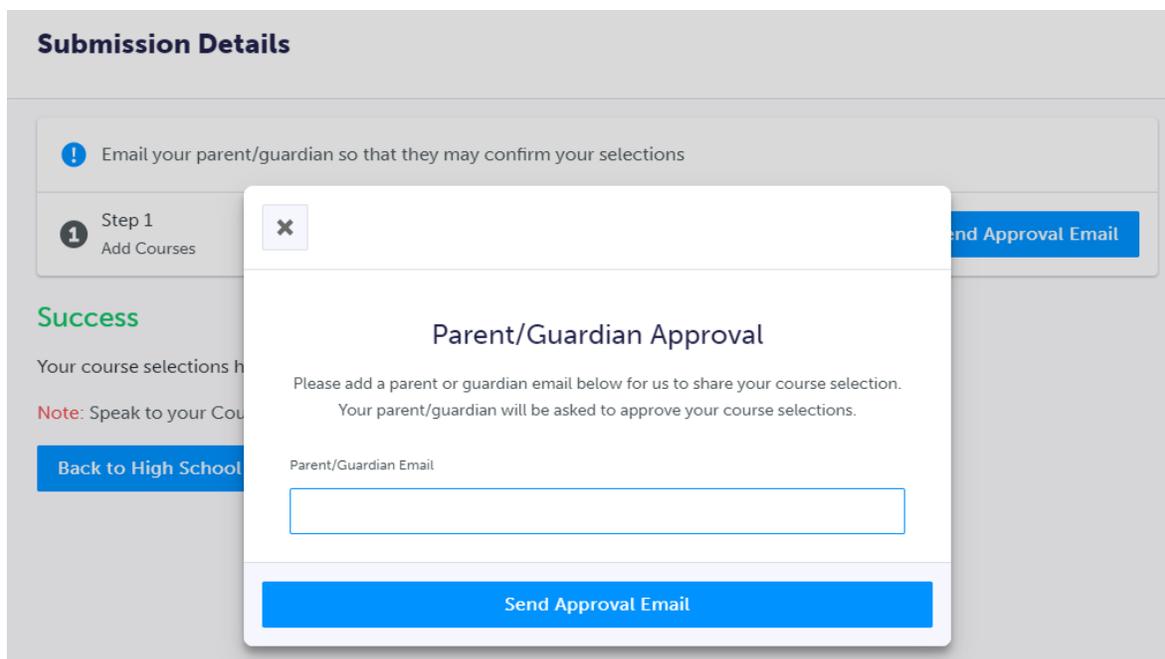
COURSE SELECTION: ONLINE PARENT/GUARDIAN APPROVAL

myBlueprint's **online parent/guardian course selection approval process** allows students to email their parent(s)/guardian(s) their course selections for approval. Parent(s)/guardian(s) can review the courses and either approve or reject them.

Follow these steps:

Students send the email approval request to their parent/guardian

1. In myBlueprint, once students submit their courses, they are prompted with a **Send Approval Email** option. Once clicked, the student will enter the parent/guardian's email address.



The screenshot shows a web interface with a 'Submission Details' header. Below it, a notification says 'Email your parent/guardian so that they may confirm your selections'. A progress bar shows 'Step 1 Add Courses' as the current step. A 'Send Approval Email' button is visible. A modal window titled 'Parent/Guardian Approval' is open, containing the text: 'Please add a parent or guardian email below for us to share your course selection. Your parent/guardian will be asked to approve your course selections.' Below this text is a text input field labeled 'Parent/Guardian Email' and a blue 'Send Approval Email' button at the bottom of the modal.

2. After entering an email address and clicking **Send Approval Email**, the parent/guardian receives a course selection approval request email, including:
 - a. The student's course requests
 - b. Alternate course requests, if any
 - c. Issues with course submission, if any (e.g. missing prerequisite, etc.)
 - d. Student comments, if any
 - e. Course guidance messages, if any

THIS IS AN AUTOMATED MESSAGE. PLEASE DO NOT REPLY!



Course Selections approval request

Hi,

First102 Last102 has requested you approve their Course Selections.

To approve these choices, you must review the information below and click 'Approve Course Selections'.

Name: First102 Last102

School: Demo High School 2

Courses Submitted:

- English (ENG4C1)
- Chemistry (SCH4CC)
- Interdisciplinary Studies (IDC4U1)
- Visual Arts (AVI2O1)
- Introduction to Business (BBI2O1)

Alternate Courses Submitted:

- Guitar Music (AMG2O1)

*Students can resend the approval email multiple times if needed. For example, if an error is made when entering the email or to share the approval request with more than one parent/guardian.

3. In the course selection approval request email, the parent/guardian has the option to **Approve** or **Reject** the student's selections by clicking a button or link in the email.



Approve Course Selections



Don't approve of these Course Selections? **Reject Request**. If you reject this request, please follow up with your school's guidance counsellor about next steps.

- Students see a confirmation within their **High School Plan** indicating if their course selections have been approved or not by their parent/guardian.

High School Course Selection Resources

[Plan](#) [Courses](#)

Official High School Plan View Plans

✓ Your courses are **Submitted** Oct. 19, 2020, 10:41 p.m. EDT ✓ Approved

Grade 9 Completed	Grade 10 Completed	Grade 11 Current Year	Grade 12 Planned
Music - Vocal/Choral AMV1O1 • 1 Credit • 95%	Career Studies GLC2O1 • 0.5 Credits • 91%	English ENG3U1 • 1 Credit	English ENG4C1 • 1 Credit
Issues in Canadian Geography CGC1D1 • 1 Credit • 90%	Food and Nutrition HFN1O1 • 1 Credit • 96%	Functions MCR3U1 • 1 Credit	Chemistry SCH4CC • 2 Credits
Canadian History in the 20th... CHC2D1 • 1 Credit • 95%	Principles of Mathematics MPM1D1 • 1 Credit • 80%	Core French FSF3U1 • 1 Credit	

Graduation Indicator

30/30 ✓

REQUIRED CREDITS

14 Planned	16 Earned	30 Total
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[View Progress](#)

Your course selections were approved by your parent/guardian on Oct. 19, 2020

*Once a request has been approved or rejected by a parent/guardian, this invalidates other approval requests sent by the student.

*If course submissions are re-allowed for a student by a counsellor, this invalidates previous parental approval of the submissions and allows students to send a new email after re-submitting.